

TO ENSURE YOUR LIABILITY IS RELEASED, PLEASE FOLLOW INSTRUCTIONS BELOW.  
THE FORM MUST BE COMPLETED IN FULL. PRINT IN CAPITAL LETTERS - USE BLACK OR BLUE INK.

DMV MICROGRAPHICS USE ONLY

## NOTICE OF TRANSFER AND RELEASE OF LIABILITY

MAIL THIS FORM TO DMV


A. NEW OWNER'S LAST NAME (OR) COMPANY NAME				FIRST									
B. NEW OWNER'S ADDRESS								APT NUMBER		C. ODOMETER READING (NO TENTHS)			
D. CITY				STATE		ZIP CODE		E. DATE OF SALE OR LEASE RETURN					
								MO.		DAY		YR.	
F. SELLER'S OR LESSEE'S LAST NAME (OR) COMPANY NAME				FIRST				G. SELLING PRICE (NO CENTS)					
								WHOLE DOLLARS					
H. SELLER'S OR LESSEE'S ADDRESS								APT NUMBER		I. SELLER'S OR LESSEE'S SIGNATURE			
										X			
J. CITY				STATE		ZIP CODE							
K. VEHICLE LICENSE OR CF NUMBER				MAKE OR BUILDER - YEAR MODEL				VEHICLE ID OR VESSEL HULL NUMBER					

**WARNING!** You must provide accurate, legible information: vehicle/vessel description, your name/address, buyer's name/address, and date of sale or lease return, or the information SHALL NOT be updated or retained!

REG 138 (REV. 9/2004)



## NOTICE OF TRANSFER AND RELEASE OF LIABILITY

 <p>Please Protect Yourself! Submit a Notice of Transfer and Release of Liability Give Us <b>FIVE</b> in <b>FIVE</b></p>	1. VEHICLE OR VESSEL DESCRIPTION	4. DATE OF SALE OR LEASE RETURN
	2. NEW OWNER'S NAME AND ADDRESS	5. YOUR NAME AND ADDRESS
	3. ODOMETER READING	<i>Within 5 Days</i>

You are required by law to notify the Department of Motor Vehicles (DMV) within five (5) days from the date you sell or otherwise dispose of a vehicle or vessel. This form is provided for use in reporting the sale or transfer to the Department, and does not constitute application for transfer of ownership (title).

When this form is properly completed and the information is recorded by DMV (see WARNING below), liability for parking and/or traffic violations and civil litigation resulting from operation after the date of sale becomes the responsibility of the subsequent purchaser(s).

**WARNING!** You must provide accurate, legible information: vehicle/vessel description, your name/address, buyer's name/address, and date of sale or lease return, or the information SHALL NOT be updated or retained!

TO REMOVE YOUR NAME FROM DMV'S RECORDS, THE NEW OWNER MUST APPLY FOR TRANSFER USING THE ENDORSED CERTIFICATE OF OWNERSHIP (TITLE) RECEIVED FROM YOU.

### INSTRUCTIONS FOR COMPLETING NOTICE OF TRANSFER AND RELEASE OF LIABILITY

- |   |  |
|---|--|
| (A) Print name of new owner.  | (G) Enter selling price (in whole dollars - no cents).<br>If vehicle is a gift, enter "0." |
| (B) Print new owner's address.  | (H) Print your address.  |
| (C) Enter odometer reading at the time of sale (motor vehicles only). | (I) Sign your name where designated.   |
| (D) Print new owner's city, state, and ZIP code.                      | (J) Print your city, state, and ZIP code.  |
| (E) Enter date you sold or transferred the described vehicle.         | (K) Enter vehicle license plate, make, year model, and identification number.              |
| (F) Print your name.  |  |

**Please Keep A Copy For Your Records! (See Reverse Side)**

**DETACH AND KEEP THIS PART FOR YOUR RECORDS, COMPLETE AND MAIL THE TOP CARD TO DMV.**



FIRST CLASS LETTER POSTAGE REQUIRED

From:

Three horizontal lines for return address

DEPARTMENT OF MOTOR VEHICLES  
NOTICE OF TRANSFER AND RELEASE OF LIABILITY  
P. O. BOX 942859  
SACRAMENTO, CA 94259-0001



DEPARTMENT OF MOTOR VEHICLES  
P. O. BOX 942859  
SACRAMENTO, CA 94259-0001

*Important! Please Keep A Copy!*

VEHICLE LICENSE OR CF NUMBER	MAKE OR BUILDER	YEAR MODEL	VEHICLE ID OR VESSEL HULL NUMBER	
ODOMETER READING			DATE OF SALE	SELLING PRICE
NAME OF NEW OWNER				
ADDRESS OF NEW OWNER				

**DETACH AND KEEP THIS PART FOR YOUR RECORDS, COMPLETE AND MAIL THE TOP CARD TO DMV.**

